

Montgomery Place Community Association

Articles of Incorporation

Article 1 – Name

- 1.0 The name of this organization shall be Montgomery Place Community Association, (hereafter called the Association).

Article 2 – Community Boundaries

- 2.0 The Association shall include all the area in the City of Saskatoon bounded on the north by 11th St West Bypass, on the east by Dundonald Ave, on the south by the CN property, and on the west by Chappell Drive.

Article 3 – Business of the Association

- 3.0 The Association has the power to carry on its activities in furtherance of the recreational, educational and social wellbeing of the residents of Montgomery Place neighbourhood in Saskatoon.

Bylaws

Bylaw 1- Objectives

- 1.1 To organize, develop and promote recreational, educational, and social programs for the residents of the community.

- 1.2 The Association shall be non-sectarian, non-partisan, and non-commercial in all its relationships. The name of any member in his or her official capacity shall not be used in connection with any political interest, or with any commercial group or its products, or for any purpose than the regular work of the association.
- 1.3 To promote community involvement in the Association, and to work with the City of Saskatoon and other relevant organizations to improve the quality of life of the people in the community.
- 1.4 To promote and maintain the unique character and history of Montgomery Place.

Bylaw 2 – Membership

2.01 Membership applies to anyone 18 years of age or older who resides in the community boundaries of Montgomery Place.

Bylaw 3 – Board of Directors

3.01 The Association shall be governed by the Board which shall consist of the following:

Voting Positions of the Board:

President	Secretary
Vice-President	Treasurer

Program Directors – 2 positions

Communication Directors – 2 positions

Membership Director

Social Events Director

Soccer Co-Ordinator

Education Liaison - Montgomery School

Education Liaison – St. Dominic School

Members at Large – 3 positions

Non- voting positions of the Board:

Members at Large – 3 positions

3.02 Past president may act as ex officio member of the board.

Bylaw 4 – Duties of the Board of Directors

4.01 the Board shall be responsible to the members and have the power on behalf of the membership to do all things necessary for the achievement of the objectives of the Association, and without restricting the generality of the foregoing to empower to:

1. Administer funds on behalf of the Association, including approval of all fundraising projects, in such manner and for

such purposes as it may decide are beneficial to the well-being and advancement of the objectives of the Association.

2. Appoint committees and assign their responsibilities, authorities, and duration.
 3. Should a vacancy occur in any office, the Board shall have the power to appoint a person to fill the office for the unexpired term.
 4. Make rules and regulations regarding the use of the Association's facilities and equipment.
 5. Suspend any member of the Board for infraction of the rules and regulations of the Association.
 6. Expel any member of the Board for unbecoming conduct, or failure to carry out his/her duties as an elected officer, or infraction of any rules and /or regulation of the Association, or who is absent as an elected officer for three (3) consecutive meetings without giving a satisfactory explanation to the President.
- 4.02 any member of the Board who, for any reason, shall cease to hold office shall turn over to the board all documents, records, books, funds, and other property of the Association.

Bylaw 5- Meetings

5.01 Annual Meeting

1. A general meeting of the membership will be held in October, during which time the Financial Statements will be presented.
2. Not less than seven (7) members shall constitute a quorum at the Annual Meeting.

5.02 Special Meeting

1. The Board may call special Meetings at any time they deem it necessary, for any purpose.
2. Special Meetings shall be called whenever requested by written requisitions and by not less than twenty(20) community members.
3. Requisition must clearly state the nature of business to be transacted and no other business other than specified may be carried out.
4. Requisitioned meetings must be held within twenty (20) days of notification to the Board.
5. Notification of a Special Meeting to the members shall be made via email, newsletter and social media.
6. Quorum at a special meeting shall be not less than twenty (20) community members.

5.03 Board Meetings

1. Shall be held once per month with the exceptions of July and August and continue until the annual activities of the Association are completed.

2. Shall be open to general attendance, but presentations of motions and voting rights shall be restricted to the elected or appointed Board of Directors.
3. Half of the filled Board positions plus one (1) shall constitute a quorum.

Bylaw 6 - Voting

6.01 The Annual General Meeting business of the Association shall be decided by a majority vote of members present at the meeting by a show of hands, with the following exceptions:

1. Amendments to the Bylaws and articles of Incorporation must be passed by at least two thirds (2/3) majority of those members present.
2. Elections of the Board members shall be by secret ballot.

Bylaw 7 – Elections

7.01 Election for Board members shall be held at the Annual General Meeting.

7.02 The elections shall be chaired by an individual not running for election.

7.03 All eligible voters at the time of the annual General meeting shall be eligible to take office or be a candidate for office.

7.04 all members interested in running for a position should advise a Board Member in advance. If a member is interested in running for a position but is unable to attend the AGM, they

must provide written notice of intent to a Board member.
Nominations will also be accepted from the floor at the AGM.

7.05 All Directors shall be elected for a term of one year.

Bylaw 8 – Financial Affairs

8.01 An annual audited or reviewed financial statement shall be signed by the Treasurer and President or Vice President and shall be presented at the Annual General Meeting.

8.02 The fiscal year of the Association shall be from September 1 to august 31.

8.03 All cheques drawn upon the Association bank account, as well as all legal papers, contracts, shall be executed on behalf of the Association by two of the following: President, Vice President, or Treasurer.

8.04 The Board before the end of the Fiscal year appoint an auditor or accountant who is not a member of the Board. It shall be the duty of the auditor or accountant to examine the books and records of the Association and prepare a financial statement of the association to be submitted to the Board to be presented at the Annual General Meeting.

8.05 A monthly financial report shall be presented at each meeting of the Board. A written financial statement shall be presented at the AGM and at the February meeting of the Board.

8.06 All expenditures over \$4000.00 must be approved at a general meeting of the membership or a special meeting.

8.07 No Director or member of the Association shall be held accountable for any debts, liabilities, or legal actions brought against the Association.

Bylaw 9 -Pledging of Credit

9.01 No Board member, nor any member of the Association, shall have the power to pledge the credit of the Association or enter into a contract or an agreement on behalf of the Association, wherein the Association is or will be obligated until such commitment has been specified by the Board.

Bylaw 10 - Amendments

10.01 Proposed amendments to the Bylaws or Articles of Incorporation must be in writing and presented to the Secretary or President, not less than thirty (30) days prior to the annual general special meeting of the Association.

10.02 Full details of the proposed amendments to the Bylaws and or the Articles of Incorporation shall be made available to the membership.

10.03 Amendments to the Bylaws or Articles of Incorporation must be passed by at least two thirds (2/3) majority of those voting members present.

10.04 In the event of any disputes as to meanings of any resolutions or bylaws passed, the interpretation of the BOARD SHALL BE FINAL AND BINDING.

10.05 The Board may propose to amend any Bylaw at any time, but the amend must be ratified at a general meeting of the membership.

Bylaw 11 – Indemnity

11.01 The Association shall indemnify any Director or Officer of the Association for liability incurred by such Director or Officer directly because of honesty and in good faith carrying out his or her duties.

Bylaw 12 – Dissolution

12.01 If the members resolve that the Association can no longer function as an organization, then dissolution may be considered. This action shall be implemented only after it has concluded that no further purpose for the Association existence can be identified. The Association may instead resolve to suspend activities until enough interest is shown to make it viable again.

12.02 Upon dissolution, all remaining assets shall be donated to a charitable or non-profit organization identified and approved by the members at the same meeting as dissolution was approved, and no resolution to approve dissolution of the

Association shall be effective unless it specifies such a charitable or non-profit organization.

—